kotak
Kotak Mahindra Bank

NRI - INOPERATIVE ACCOUNT ACTIVATION / RE-KYC UPDATION FORM

Date : D D / M M / Y Y Y Y

Service Request No.:

CRN:

Customer Name: FIRST NAME MIDDLE NAME SURNAME

CUSTOMER INSTRUCTIONS (Applicable only if account is Inoperative)

Dear Sir/Madam,

I/We request you to activate my/our Inoperative accounts listed below:-

Account number:

OR

All accounts under above mentioned CRN with mode of operation singly/either or survivor/any one

The reason for no operation in the account _____.

Important Note:

I/We also request you to claim the funds transferred to RBI DEAF for the above mentioned account/s. I/We have attached a separate DEAF claim form.

Customer Declaration:

(Please tick the relevant Option)

Consent to download KYC documents from Central KYC Registry (CKYCR)

I give my consent to download my KYC Records from the Central KYC Registry (CKYCR), only for the purpose of verification of my identity and address from the database of CKYC Registry and updation of the same in the Bank's records. I understand that my KYC record includes my personal information such as my name, address, date of birth, PAN number, etc. I agree to submit fresh KYC documents, in case the documents available in CKYCR database are not legible OR not in line with the Bank's extant KYC policy OR any other reason as specified in RBI's Master Direction of KYC (updated from time to time).

Declaration for Processing of Request Without CKYCR Repository Data Check

I am voluntarily sharing my KYC documents for account opening / maintenance / KYC purpose / any other banking services and hereby authorize Kotak Mahindra Bank to process the request without the CKYCR repository data check.

KYC information of Primary Holder

Please update the following information in your records. Also enclosed is the self-attested copy of my Passport and VISA / Permit / OCI / PIO

Passport Details	Passport Number	Date of Issue D D M M Y Y	Date of Expiry D D M M Y Y
VISA Details	VISA Type	Date of Issue D D M M Y Y	Date of Expiry D D M M Y Y
PAN		**Date of Birth** D D M M Y Y	
Father's / Spouse Name (If PAN not available, father's name is mandatory)		**Mother's Maiden Name**	
Address (preferred address) Overseas / Indian		**Marital Status** ☐ Single ☐ Married ☐ Others	
Mobile Number (tick preferred option) Overseas	ISD Code ISD _____	Customer's Sign (in case of change in contact details)	
Indian	_____		
Email ID			
Citizenship	☐ Indian ☐ Others		

	*Occupation Type	*Source of Income
Occupation Type & Source of Income (Please tick any one option)	☐ Retired	☐ Pension ☐ Investment Income ☐ Rental Income ☐ Family Income
	☐ Homemaker	☐ Family Income ☐ Investment Income Rental Income
	Student	Family Income Investment Income
	Business/Professional/Self-Employed	Business Income / Professional
	Farmer	Agricultural Income
	Service Public Private Govt.	Salary Name of Organization _____
Annual Income (INR) (Please tick any one option)	0-2 Lakhs 2-5 Lakhs 5-10 Lakhs 10-25 Lakhs 25-50 Lakhs ☐ More than 50 Lakhs	
Profession (Please tick any one option)	Finance Art Legal Teaching Agriculturist Medical Engineer Management	
	Architect IT Others _____	

Note:

1. If there is a change in your contact details, please ensure that your Re-KYC form & documents are only sent via Secured Mail (Net Banking) (Here's how: Help > Write to us (Inbox) > Raise a query > Product > Type > Sub Type) or in person at the branch.
2. For mariners, in case the VISA / Permit is not available, CDC booklet issued by Govt of India and Indian/Merchant Navy declaration to be provided.

FATCA / CRS Declaration:

Part A			
		Yes	No
a.	Are you a citizen of any country other than India ? (dual / multiple [including Green card]		
b.	Is your Country of birth any country other than India ?		
c.	Are you a Tax resident of any countries other than India ?		
d.	Do you have POA or a mandate holder who has an address outside India ?		
e.	Is your Address or Telephone number outside India ?		
If your answer to any of the above questions is a 'YES' , please fill Part B			

Part B

*Address of Tax Residence _____

*City _____

*Country of Birth _____ Place within the Country of Birth _____

(In case Country of Birth is USA, however Nationality and Country of Tax Residency is other than USA, please provide documentary evidence)

Source of Wealth _____ Nationality _____

Please list below the details, confirming ALL countries of tax residency/ permanent residency/ citizenship and ALL Tax Identification Numbers.

✍ *Country of Tax Residency	Tax Identification Number[$]	Tax Identification Document (TIN or functional equivalent)

[$]It is mandatory to supply a TIN or functional equivalent (in case TIN not available) if the country in which you are tax resident issues such identifiers. If no TIN / functional equivalent is yet available or has not yet been issued, please provide an explanation below:

_____

Please refer to below OECD website to identify the name of your Tax Identification Document
https://web-archive.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-identification-numbers/

I_____ being the beneficial owner of the account opened / to be opened with Kotak Mahindra Bank Limited and the income credited therein, declare that the above information and information in the submitted documents to be true, correct and updated, and the submitted documents are genuine and duly executed.

I acknowledge that towards compliance with tax information sharing laws, such as FATCA / CRS, the Bank may be required to seek additional personal, tax and beneficial owner information and certain certifications and documentation from the account holder. Such information may be sought either at the time of account opening or any time subsequently. In certain circumstances (including if the Bank does not receive a valid self-certification from me) the Bank may be obliged to share information on my account with relevant tax authorities. Should there be any change in any information provided by me I ensure that I will intimate the Bank promptly, i.e., within 30 days.

Towards compliance with such laws, the Bank may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto. As may be required by domestic or overseas regulators/ tax authorities, the Bank may also be constrained to withhold and pay out any sums from my account or close or suspend my account(s).

I also understand that the account will be reported if any one of the aforesaid FATCA / CRS criteria for any of the account holders i.e., account will be reported if criteria is met or not met?

I understand that any inaccurate, incomplete or false disclosure of statement of financial transaction or reportable account by me would lead to penal consequence on the Bank under applicable law. The Bank shall be entitled to take any necessary action and recover from me such amount levied due to such inaccuracy, incompleteness or false disclosure. I shall indemnify the Bank in respect of all or any liabilities incurred by Bank, by reason of any of the information or particulars given by me, being incorrect or false or being suppressed or omitted.

I / We, do hereby solemnly declare, that the information provided above with respect to my / our account is true, correct and complete and the said details may be updated in the Bank records.

Customer Signature: _____ Date: _____

Indicative List of Acceptable Valid Documents

Sr. No.	Name of the Document	Identity Proof	Address Proof
1.	Passport	Yes	Yes
2.	OCI/PIO	No	Yes
3.	Driving License	No	Yes
4.	AADHAAR (e-KYC authentication by the Bank) Applicable only if visiting the branch in person	No	Yes

KMBL/Aug-2026/V1.13

Customer Acknowledgement Copy: (Applicable if submitted at the branch)

Service Request No: _____ **Acknowledgement Date:** D D / M M / Y Y Y Y

Signature of the Bank Official: _____

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To be used for re-KYC update for joint holder(s)

CRN:

Customer Name: FIRSTNAME MIDDLENAME SURNAME

Important Note:

☐ I/We also request you to claim the funds transferred to RBI DEAF for the above mentioned account/s. I/We have attached a separate DEAF claim form.

Customer Declaration:

(Please tick the relevant Option)

☐ **Consent to download KYC documents from Central KYC Registry (CKYCR)**

I give my consent to download my KYC Records from the Central KYC Registry (CKYCR), only for the purpose of verification of my identity and address from the database of CKYC Registry and updation of the same in the Bank's records. I understand that my KYC record includes my personal information such as my name, address, date of birth, PAN number, etc. I agree to submit fresh KYC documents, in case the documents available in CKYCR database are not legible OR not in line with the Bank's extant KYC policy OR any other reason as specified in RBI's Master Direction of KYC (updated from time to time).

☐ **Declaration for Processing of Request Without CKYCR Repository Data Check**

I am voluntarily sharing my KYC documents for account opening / maintenance / KYC purpose / any other banking services and hereby authorize Kotak Mahindra Bank to process the request without the CKYCR repository data check.

KYC Information of Joint Holder

Please update the following information in your records. Also enclosed is the self-attested copy of my Passport and VISA / Permit / OCI / PIO

Passport Details	Passport Number	Date of Issue DDMMYY	Date of Expiry DDMMYY
VISA Details	VISA Type	Date of Issue DDMMYY	Date of Expiry DDMMYY
PAN		**Date of Birth** DDMMYY	
☐ **Father's** ☐ **Spouse Name** (If PAN not available, father's name is mandatory)		**Mother's Maiden Name**	
Address (preferred address) ☐ Overseas ☐ Indian		**Marital Status** ☐ Single ☐ Married ☐ Others	
Mobile Number (tick preferred option) ☐ Overseas	ISD Code ISD _____	Customer's Sign (in case of change in contact details)	
☐ Indian	_____		
Email ID			
Citizenship	☐ Indian ☐ Others		

Occupation Type & Source of Income (Please tick any one option)	***Occupation Type**	***Source of Income**
	☐ Retired	☐ Pension ☐ Investment Income ☐ Rental Income ☐ Family Income
	☐ Homemaker	☐ Family Income ☐ Investment Income ☐ Rental Income
	☐ Student	☐ Family Income ☐ Investment Income
	☐ Business/Professional/Self-Employed	☐ Business Income / Professional
	☐ Farmer	☐ Agricultural Income
	Service ☐ Public ☐ Private ☐ Govt.	☐ Salary Name of Organization _____

Annual Income (INR) (Please tick any one option)	☐ 0-2 Lakhs ☐ 2-5 Lakhs ☐ 5-10 Lakhs ☐ 10-25 Lakhs ☐ 25-50 Lakhs ☐ More than 50 Lakhs
Profession (Please tick any one option)	☐ Finance ☐ Art ☐ Legal ☐ Teaching ☐ Agriculturist ☐ Medical ☐ Engineer ☐ Management ☐ Architect ☐ IT ☐ Others _____

Note:

1. If there is a change in your contact details, please ensure that your Re-KYC form & documents are only sent via Secured Mail (Net Banking) (Here's how: Help > Write to us (Inbox) > Raise a query > Product > Type > Sub Type) or in person at the branch.
2. For mariners, in case the VISA / Permit is not available, CDC booklet issued by Govt of India and Indian/Merchant Navy declaration to be provided.

FATCA / CRS Declaration:

Part A			
		Yes	No
a.	Are you a citizen of any country other than India ? (dual / multiple [including Green card]		
b.	Is your Country of birth any country other than India ?		
c.	Are you a Tax resident of any countries other than India ?		
d.	Do you have POA or a mandate holder who has an address outside India ?		
e.	Is your Address or Telephone number outside India ?		
If your answer to any of the above questions is a 'YES' , please fill Part B			

Part B

*Address of Tax Residence _____

*City _____

*Country of Birth _____ Place within the Country of Birth _____

(In case Country of Birth is USA, however Nationality and Country of Tax Residency is other than USA, please provide documentary evidence)

Source of Wealth _____ Nationality _____

Please list below the details, confirming ALL countries of tax residency/ permanent residency/ citizenship and ALL Tax Identification Numbers.

*Country of Tax Residency	Tax Identification Number[$]	Tax Identification Document (TIN or functional equivalent)

[$]It is mandatory to supply a TIN or functional equivalent (in case TIN not available) if the country in which you are tax resident issues such identifiers. If no TIN / functional equivalent is yet available or has not yet been issued, please provide an explanation below:

_____

Please refer to below OECD website to identify the name of your Tax Identification Document
https://web-archive.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-identification-numbers/

I_____ being the beneficial owner of the account opened / to be opened with Kotak Mahindra Bank Limited and the income credited therein, declare that the above information and information in the submitted documents to be true, correct and updated, and the submitted documents are genuine and duly executed.

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Towards compliance with such laws, the Bank may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto. As may be required by domestic or overseas regulators/ tax authorities, the Bank may also be constrained to withhold and pay out any sums from my account or close or suspend my account(s).

I also understand that the account will be reported if any one of the aforesaid FATCA / CRS criteria for any of the account holders i.e., account will be reported if criteria is met or not met?

I understand that any inaccurate, incomplete or false disclosure of statement of financial transaction or reportable account by me would lead to penal consequence on the Bank under applicable law. The Bank shall be entitled to take any necessary action and recover from me such amount levied due to such inaccuracy, incompleteness or false disclosure. I shall indemnify the Bank in respect of all or any liabilities incurred by Bank, by reason of any of the information or particulars given by me, being incorrect or false or being suppressed or omitted.

I / We, do hereby solemnly declare, that the information provided above with respect to my / our account is true, correct and complete and the said details may be updated in the Bank records.

Customer Signature: _____ Date: _____